

**New Mexico Public Education Department
Apprenticeship Training and Advisory Committee (ATAC)**

Northern New Mexico Independent Electrical Contractors
5031 Indian School NE, Suite 100
Albuquerque, NM

September 21, 2010

MINUTES

A regular meeting of the New Mexico Apprenticeship Training and Advisory Committee (ATAC) was called to order by Mr. Chris Romero, Chair, at 10:09 a.m., Tuesday, September 21, 2010 at the facilities of the Northern New Mexico Independent Electrical Contractors.

ROLL CALL

MEMBERS PRESENT:

Greta Shouman, Associated Builders and Contractors, Inc.
Ralph Mora, Associated General Contractors, Inc.
Nancy Reisbeck, Gardner Zemke Electrical Apprenticeship Program
Louise Williams, NM Public Education Department
Chris Romero, Department of Workforce Solutions
Bec Rheins, NM Finishing Trades institute
Rick Meyer, NM Ironworkers JAC
Charles Schumann, JATC for the Plumbing and Pipefitting Industry
Elisa Gallegos, USDOL, Apprenticeship Training

MEMBERS ABSENT:

Denny Mitchell, Albuquerque Insulation Co., Inc.

APPRENTICESHIP PROGRAMS REPRESENTED:

- 1 Rick Meyer, NM Ironworkers
- 2 Charles Humiston, JATC Electrical
- 3 Laurie Callahan and Charles Schumann JATC Plumbing and Pipefitting
- 4 ABSENT: Sheet Metal Workers
- 5 Danny Lawler, Carpenters Educational Program
- 6 Debra Seward, Operating Engineers
- 7 Joseph Handley, Int. Assoc. of Heat and Frost Insulators and Asbestos Workers
- 8 Bec Rheins, NM Finishing Trades
- 9 ABSENT: NM Bricklayers
- 10 Celina Bussey, Northern IEC
11. David A. Wilson, NM Chapter of American Fire Sprinklers
- 12 Nancy Reisbeck, Gardner Zemke
- 13 Greta Schouman, Associated Builders and Contractors
- 14 Phyllis Franzoy, NM IEC Southern Chapter
- 15 ABSENT: NM Laborers
- 16 ABSENT: Film Apprenticeship
- 17 Janice Jones, Southwestern Line

APPROVAL OF AGENDA

Mr. Romero announced the following changes to the agenda.

Under Old Business:

- Item a. ATAC's legislative subcommittee – meet following ATAC today. CORRECTION: The meeting was held today, September 21, prior to this meeting.
- Item b. Marketing Committee – Legislative Funding, Sub-committee update-NM Apprenticeship Coordinating Committee, approximately \$752 in the fund. The amount reported at the July meeting was \$741.

Public Comment – added 2 items: Job Fairs and YDI guests.

Charles Schumann moved to approve the agenda as amended; Nancy Reisbeck seconded. Motion passed.

APPROVAL OF MINUTES

Greta Schouman moved to approve the July 20, 2010 Minutes as submitted; Charles Schumann, seconded. Motion passed.

NM PED UPDATE

Louise Williams welcomed everyone and thanked the NMIEC for hosting today's meeting.

a. ATAC Positions

Dr. Susanna Murphy has approved and signed the applications submitted to fill the vacancies on the ATAC.

The new members are: Denny Mitchell from Albuquerque Insulation Co., Inc. and represents the Employers of Members of Apprenticable Trades; reapplication and approved positions are: Nancy Reisbeck, Bec Rheins, and Charles Schumann; Ralph Mora from the Associated General Contractors has filled the remaining term vacated by Jerry Welch who retired.

Ms. Williams announced Mr. Mora's and the Associated General Contractors' roles in the creation and administration of ACE Charter School in Albuquerque and expressed appreciation for the invitation to visit that school immediately following this meeting.

Mr. Mora expressed his thanks for the opportunity to serve on the committee and spoke briefly about the ACE Charter School and its common interest with the rest of the apprenticeship community in working to educate the "education system" about what Industry's real needs are and helping to provide students with alternative education.

Ms. Williams announced that the non-voting position to the committee remains vacant. This position represents the college and university system of vocational education. If anyone knows of someone they would like to recommend, please have them contact PED/CTWEB.

Rick Meyer reported that Jeannie Baca will recommend Sionna Grassbaugh from CNM to apply for the vacant position previously held by Ms. Baca.

b. Funding for 2010-11

Ms. Williams provided a spreadsheet for the running tally listing the amount allocated to Apprenticeship programs, and includes budget adjustments by Executive order, and balances to date.

As a result of the shortfall in the State Budget at the last session, the Governor implemented a 3.2% cut across the board for all state agencies.

The budget adjustment to all apprenticeship programs receiving supplemental funding through the Apprenticeship Assistance Act and administered by PED are found on the spreadsheet.

The individual budgets of all seventeen programs were affected, based on an equitable formula.

The original allocation beginning July 1, 2010 was \$200,000. After the special session that Budget Adjustment was overall reduced by 3.2% (Executive order) plus from HB 2 for total solvency \$7,600. The running tally spreadsheet lists each program's original budget, the amount reduced to budget and the final adjusted balance. The total amount remaining for all programs is \$192,400. That's all we know at this time, other than the session will be another rough session with potential cuts.

c. First Quarter Claim

The first quarter ends September 30; first quarter claims are due Friday, October 8. The original claims should be sent to Chris Romero at the Department of Workforce Solutions and an electronic copy to PED. Both are due no later than October 8.

Ms. Williams reported that the first quarter claim in the workbook does not include a purchase order number. The Department of Finance and Administration has by this time designated a PO number for each program. PED will be calling each program and asking them to enter that number in their workbook. The appropriate cells of spreadsheets have been formulated and once the PO is entered it will automatically populate all remaining quarters.

Ms. Williams recommends that any solvency adjustments to the workbook be made after any mid-year adjustments desired in January by programs and after the Legislative Session is over.

Mr. Meyer noted that the amount lost per contact hour was \$0.03.

Mr. Meyer also noted that, "programs this year averaged \$46.54 per training hour with a return of \$0.89 and resulting in - \$45.65 as our cost".

OLD BUSINESS

a. ATAC's Legislative Subcommittee

Greta Schouman reported on the ATAC's Legislative Subcommittee held just prior to today's ATAC meeting.

The ATAC's Legislative Subcommittee is tentatively scheduled to address the Legislative Finance Committee immediately after it commences at 8:30 on September 29th in Santa Fe.

Ms. Schouman handed out a drafted list of points based on input from everyone on the committee that will be addressed to the LFC, explaining the reasons apprenticeship programs should not be levied with further cuts from next year's funding. Celina Bussey will be addressing the committee. Ms. Bussey has also drafted a letter to Representative "Lucky" Varela in order to be scheduled to make a full presentation at the October session.

An email with details, time and location will be sent to all programs. Please respond to the email if you plan to attend this session so that the subcommittee has an idea on how many folks from the apprenticeship community will be there. The number in attendance representing apprenticeship will be mentioned by Ms. Bussey in her address to the committee.

Ms. Schouman provided the website address, www.nmlegis.gov for viewing the LFC's tentative Agenda.

c. Apprenticeship Video Availability

Mr. Romero reported that additional copies of the Apprenticeship video that was viewed at the last ATAC meeting will be available to all programs after the Department of Workforce Solutions - Apprenticeship Office has received new computer equipment that will allow for producing disk copies.

In the meantime, Mr. Romero offered to lend the disk to anyone for making their own copy.

NEW BUSINESS

a. Grant Writing Workshop by DWS, Susan Reagan, October 19th

Ms. Williams reported that in response to interest expressed by members of the ATAC and membership on Grant Writing, she contacted Susan Reagan of DWS Economic and Research Bureau about providing a workshop on this subject following one of our regular ATAC meetings.

Ms. Williams will contact Ms. Reagan for determining exact times (start to finish) and will then send out a notice to everyone.

b. WorkKeys Workshop by Technet, Charles Lehman, November 16th.

Ms. Williams announced another workshop in which they may be interested called WorkKeys by Technet.

The group declined to have this workshop provided.

Mr. Meyer asked about a link to grant writing that Elisa Gallegos from DOL had provided the membership in the past. Mr. Meyer's opinion is that while it is time consuming to get set up and register, he feels that it is worth the work.

It was decided that the link would be sent out again for anyone interested in accessing it. Then it could be discussed prior to the Grant Writing workshop and possibly demonstrated.

Ms. Gallegos announced the Green Energy grant awarded to the New Mexico Department of Workforce Solutions and believes that some apprenticeship programs may qualify to receive some of this money.

A group of individuals from all facets of New Mexico's Workforce and Educational Institutions, who are involved in training, formed the Green Industry Council. This council will listen, review and select those who they decide most qualify for some of this money.

Mr. Romero added that the \$4 Million awarded will be divided in half. Two million will go to WIA and the other two million will be on consensus of the council as to who it will be awarded. The council needs more business representation and the process for selecting the awardees is still being worked out. Some New Mexico colleges presented their respective proposals to the council. Mr. Romero and Mr. Schumann believe that Labor will get a share.

PUBLIC COMMENT

a. Youth Development Incorporated (YDI)

Natalie Graves and Jeanette Carpsie of Youth Development Incorporated spoke about a program YDI formed in collaboration with the Home Builders Institute to provide mentoring and leadership skills to youth ages 16 – 18. The YDI and HBI are reaching out to members of the construction trades programs to consider volunteering to mentor these young people.

Brochures were distributed with information about the program.

b. Job Fairs

The following announcements were made:

New Mexico Workforce Connection in Taos, part of New Mexico DWS, will have its eighteenth annual job fair, October 14 in Taos at the Sagebrush Inn and Conference Center (flyer enclosed in meeting package).

Mr. Romero announced a collaborative job fair between the New Mexico Veterans Administration and the Department of Workforce Solutions on behalf of New Mexico's military veterans. It will likely occur mid November at the Armory on Montgomery. Additional information will be forthcoming.

The Green Industry Summit and Expo will be held at the Santa Fe Convention Center October 8-9. This will be an opportunity to network with other industry experts and what's taking place in the construction field in terms of green building.

Mr. Hank Humiston expressed his thanks and appreciation for the sentiment card he received from all those expressing their condolences following the death of his daughter.

NEXT MEETING

The next meeting will be at the Carpenters Union's new facilities at 3900 A Pan American NE, Albuquerque at 10:00 am.

ADJOURNMENT

Chuck Schumann moved to adjourn and Bec Rheins seconded. Motion passed. The meeting adjourned at 11:15 a.m.